

**COLLEGE OF THE CANYONS FOUNDATION  
EXECUTIVE COMMITTEE  
MEETING AGENDA**

Wednesday May 7, 2025 at 4:00 pm  
26455 Rockwell Canyon Road  
Chancellor's Board Room, Canyons Hall 249  
Santa Clarita, CA 91355

**Materials will be available upon request (Gov. Code, § 54957.5.)  
by calling the College of the Canyons Foundation office at (661) 362- 3434**

**PARTICIPATION:** Members of the COC Foundation Executive Committee may participate remotely, however, any member participating remotely must provide their address, and must post the agenda at the location(s) where they will be teleconferencing from. (Gov't Code § 54953(b).)

**Remote Participants**

Brian Koegle: 1610 Beverly Lane, Celina TX 75009

**PUBLIC COMMENT:** Members of the public may provide public comment on **closed session items, open session items, and those items NOT on the agenda** that are within the jurisdiction of the COC Foundation Executive Committee.

**PLEASE NOTE:** Executive Committee Members are prohibited by the Brown Act from responding to comments made regarding topics NOT on the official agenda.

**Please remember that public comment is limited to THREE MINUTES per speaker (calculated at approximately 300 words).  
Committee members will no longer read emailed public comments aloud during the meeting.  
Emails sent to us before the meeting will be forwarded to the Board for their review and consideration.**

**DISABILITY ACCOMMODATIONS**

For any accommodations, please contact us at (661) 362-3434 or via email at [COCFoundation@canyons.edu](mailto:COCFoundation@canyons.edu)

**MEETING AGENDA**

**1. Preliminary Functions**

<b>Topic</b>	<b>Presenter</b>
1.1 Call to Order/Establishment of a Quorum	Gary Horton
1.2 Comments by Members of the Audience NOT on the Agenda	Gary Horton
1.3 Approval of Meeting Agenda	Gary Horton
1.4 Approval of Meeting Minutes: March 5 <sup>th</sup> , 2025	Gary Horton

**2. Information**

<b>Topic</b>	<b>Presenter</b>
2.1 2023-2024 990 – IRS Tax Exempt Organization Filing	Shawna Mann

### 3. Approval

Topic	Presenter
3.1 Approval of Financial Statements as of March 31, 2025	Lisa Burke
3.2 Foundation Credit Cards <ul style="list-style-type: none"><li>• Add Monica Lee Copeland and Dylan Mahoney to the cards</li><li>• Change Shawna Mann's name (still listed under Lubs)</li><li>• Change of Account Holders</li></ul>	Shawna Mann
3.3 Changes to Bank Accounts <ul style="list-style-type: none"><li>• Change of Signers</li><li>• Update name on account</li></ul>	Shawna Mann
3.4 Tentative Budget for the 2025-2026 Fiscal Year	Shawna Mann
3.5 Professional Service Agreements <ul style="list-style-type: none"><li>• <del>Anthony Shaw – Auctioneer for Silver Spur – \$1,000 – CANCELED</del></li><li>• Brooke Ritter Photography – Photographer for Silver Spur - \$1,175</li><li>• Barnes &amp; Noble – Gift Card Promotion for SCV Bookfair - \$0</li><li>• Masato Nakada – The Kevin Jenkins Memorial Lecture Series - \$600</li><li>• Tacos Jimenez, Inc. – Food Vendor for SCV Bookfair - \$0</li></ul>	Shawna Mann

### 4. Adjournment and Announcement of Next Meeting

Topic	Presenter
4.1 Adjournment	Gary Horton