

**SANTA CLARITA COMMUNITY COLLEGE DISTRICT  
Independent Citizens' Bond Oversight Committee**

**November 13, 2025**

**MINUTES**

**(APPROVED)**

**College of the Canyons  
26455 Rockwell Canyon Road, Santa Clarita, California 91355  
Canyons Hall 201**

**Members**

**Present:** Mr. James de Bree, Chair  
Mr. Dan Masnada  
Ms. Missy Cindrich  
Mr. Brent Wright  
Mr. Martin Fox  
Mr. Ivan Volschenk

**Members**

**Absent:** Mr. Kevin MacDonald  
Mr. Kenny Navarrete  
Ms. Leticia Meza-Navarrete  
Ms. Ava Hernandez, Associated Student Government Representative

**Others Present: District Administration**

Dr. Jasmine Ruys, Acting Superintendent President, College of the Canyons  
Ms. Erin Tague, Assistant Superintendent/VP, Facilities  
Mr. Jason Hinkle, Interim Assistant Superintendent/VP, Business Services  
Mr. Eric Harnish, VP, Public Information Office  
Dr. Daylene Meuschke, VP, Institutional Research, Planning, Institutional Effectiveness  
Ms. Balbir Chandi, Director, Fiscal Services

**District Staff**

Ms. Mary Khair, Accountant, Fiscal Services

## 1. PRELIMINARY FUNCTIONS

### 1.1 Call to Order/Establishment of a Quorum

Mr. James de Bree declared a quorum was established and called the meeting to order at 3:01pm on November 13, 2025.

### 1.2 Approval of Meeting Agenda

Mr. de Bree then stated the Committee would move on to agenda item 1.2 Approval of the Agenda. Mr. de Bree asked if there were any changes, if not, if there was a motion to approve the agenda.

Motion to Approve: Ivan Volschenk      Second: Martin Fox

Record of Votes: 6 – 0  
(4 members absent)

### 1.3 Approval of Minutes

Mr. de Bree then stated the Committee would move on to agenda item 1.3 Approval of the Minutes from the Committee's meeting on June 30, 2025. He stated the minutes were comprehensive and asked if anyone would make a motion to approve.

Motion to Approve: Dan Masnada      Second: Missy Cindrich

Record of Votes: 5 – 0  
(1 member abstained)  
(4 members absent)

### 1.4 Welcome Guests

Mr. de Bree welcomed all Committee Members and District staff.

## 2. PUBLIC COMMENT

### 2.1 Comments by Members of the Audience on Any Item NOT ON THE AGENDA

Mr. de Bree asked if there were any public comments and Mr. Jason Hinkle replied no, there were no public comments.

## 3. INFORMATION

### 3.1 Facility Overview

Erin Tague, VP Facilities

- **Update on Facility projects as of September 30, 2025**

Ms. Erin Tague presented the active construction updates as of September 2025.

The committee received updates on ongoing construction projects across both campuses.

Canyon Country Campus: The Canyon Country Campus Student Services Learning

Resources Center was completed as of June 2025. The OTA and PT labs was completed in June 2025.

Valencia Campus: The Valencia Advanced Technology Center (ATC) is scheduled to start construction at the Valencia Campus (lot 6 parking lot) in Fall 2026. This project will be a 2-story building and approximately 82,000 square feet. The ATC Building will expand on career education in advanced manufacturing, robotics, welding, construction technologies, and integrated advanced manufacturing/CNC machining, milling & tooling, and fabrication programs supported by state-of-the-art equipment. Ms. Tague displayed ATC renderings for the committee to view. The Lot 6 Water Line Relocation project will start in January 2026. A section of SCV Water's existing waterline that currently runs through the site must be relocated for construction in Lot 6. The project involves relocating both domestic and fire water lines. The Boykin Hall modernization project, which upgraded classrooms and labs for STEM fields, has been completed as of August 2025. The ADA Transition Plan for phase 1 and phase 2 is complete. Phase 3 (restrooms) is next.

- The Valley Center Land/Valley Center Building was discussed. The District continues to evaluate the optimal long-term use of the Valley Center Drive property. This site remains a strategic asset with multiple viable programmatic and operational applications currently under review. Staff are conducting due diligence, including assessment of instructional needs, capital planning implications, and financial feasibility across various scenarios. This analysis will ensure that any planned use aligns with both the District's Educational and Facilities Plan and evolving workforce development priorities. A final recommendation regarding the designated use of the property is anticipated to be completed and presented to the Board of Trustees before the end of the current fiscal year. Jason explained that because the project is now funded through a general obligation bond, the property can no longer be sold. It is now under the District's ownership, and we are obligated to construct the voter-approved general obligation bond project on the Valley Center Land.

Dr. Jasmine Ruys stated that moving forward, they are committed to making future decision-making more transparent. They are implementing improved processes for evaluating projects and will ensure that the Board of Trustees has a clear understanding of all project details.

### 3.2 Financial

Jason Hinkle, Business Services

- **Review of Life-to-Date Expenses by Project (Measure E) – As of September 30, 2025**

Mr. Hinkle reviewed the report on Life-to-Date Expenses by Project (Measure E) – as of September 30, 2025.

Detailed financial reports were presented, outlining the expenditures to date from the \$230 million Measure E Bond funds, along with interest earnings. \$151 million had been expended, leaving a balance of \$91.6 million. Of the \$91.6 million, \$9.2 million is currently obligated to contracts and projects, leaving \$82.4 million for projects which are currently under Facilities planning review and budget analysis. The amounts currently budgeted for these projects can and will change as more information becomes available and the District prioritizes its construction projects:

- Valencia Advanced Technology Center
- Valencia Student Center Modernization (Student Union)

- Valley Center Drive Building
- ADA Phase 3
- Repairs & Modernization
- Technology

As part of the discussion, pursuant to Section 4.1(d) of the Committee's by-laws, the Committee reviewed various cost savings measures implemented by the District to maximize bond proceeds.

#### **4. ADJOURNMENT AND ANNOUNCEMENT OF NEXT MEETING**

**James de Bree, Chair**

##### **4.1 Adjournment**

Mr. Hinkle announced the next meeting will be held in January 2026. Mr. de Bree stated that since there were no other comments or questions, the meeting was adjourned at 4:09pm.

Motion to Approve: Brent Wright

Second: Martin Fox

Record of Votes: 6 – 0  
(4 members absent)