



## **BP 6395 Business Travel**

### **Reference:**

Education Code Section 87032

1. The CEO is authorized to attend conferences, meetings and other activities that are appropriate to the functions of the District.
2. The CEO shall establish procedures regarding the attendance of other employees at conferences, meetings, or activities. The procedures shall include authorized expenses, advance of funds, and reimbursement.
3. All travel outside the United States must be approved in advance by the Board.

**Board Approved: 05/14/2025**

**Next Review Date: Spring 2031**